

# Information Regarding Your Retirement Account STAFFING PARTNERS HOLDINGS 401(K) PLAN September 13, 2023

The information in this document is designed to provide you important information about your company's retirement plan and help you make decisions regarding the features and investments that are available. This information will be updated at least annually and more frequently if certain information changes. You are encouraged to review this information – along with any additional materials provided – in order to make the best possible decisions regarding the management of your retirement account.

## **General Plan Information**

This section describes any limitations or restrictions on how you can manage your account along with information on the plan's investment options and any voting rights that may apply to them. If your plan offers a brokerage account option, information regarding this account can also be found in this section.

## Administrative Expenses

The information in this section provides detail on expenses associated with the administration and recordkeeping of the plan and, if deducted from your account, how these expenses will be calculated. Please note that administrative expenses may not be deducted from your account and instead be paid by your employer. Whether or not these expenses are deducted from your account may also vary from year to year.

## Individual Expenses

In this section you will find a listing of services available to help you manage your retirement account and the cost for each service. These services are optional and you will only be charged if they are used.

## **Investment Options**

The charts in this section are designed to provide detailed information on the investments available through your company's plan. This section is broken out by investment type and includes such information as investment returns, performance of comparative benchmarks and where to obtain additional information on each investment.



### **General Plan Information**

#### **Investment Instructions**

You are responsible for choosing how to invest the assets in your account according to the procedures provided by your plan administrator. Information on your plan's investments and how to provide investment instructions can be found in the Investment Options section of this document. Your investment decisions are subject to any limitations or restrictions described in the table below.

Investment Limitations or Restrictions	
The portion(s) of your account that you can invest	Your Entire Account
How often you can change your investment elections	Daily
How often you can transfer assets between investment options	Daily
Additional rules that apply to selecting investments	

#### Exercise of Voting and Other Rights

Certain voting and other rights may apply to an investment option that you have chosen for your account. Those rights may be exercised by the plan sponsor or other named fiduciary for the plan who retains the right to exercise on behalf of the plan voting, tender and similar rights with respect to the designated investment alternatives in the plan.

#### **Designated Investments**

For a list of investment options offered through the plan, please review the Investment Options comparative chart in this document.

#### **Investment Managers**

For the investment managers of the plan's investment options, please see each investment's website, prospectus or fact sheet.

#### Administrative Expenses

Expenses for administrative services provided to the plan may be charged to your account. These services are necessary for the operation of your plan and can include recordkeeping, custodial, legal, and accounting services. Your employer has directed that recordkeeping fees should be charged pro rata based on the amount of each participant's account balance. Charges will depend on the value of your account balance. Based on the most recent recordkeeping expenses for your plan, the annual fee is estimated to be \$4 per \$1,000 held in your account. For example, if your balance is \$50,000, then \$200 will be deducted for that year. Please keep in mind this estimate is subject to change as it is based on varying factors such as the number of participants in the plan and current balances. Actual fees may vary from this estimate or may not be deducted from plan accounts in some circumstances. For example, any administrative expenses that your employer decides to pay for will not be



charged to your account. The actual amount of administrative fees charged to your account will appear on your participant statement under the Your Expenses section.

## Individual Expenses

The expenses listed below for services provided to you may be charged to your account. If any of these expenses are charged to you, they will be deducted from check proceeds or from account assets. The fees listed below only apply for the services you use. Please see the "Information About the Document" section at the end of this document for further details.

Expense	Amount
Taking a loan	\$150 per Loan
Taking a distribution	\$75 per Distribution
Check stop payment/re-issue	\$35 per Check
Outgoing wire transfer/reject/re-issue/UPS Delivery	\$30 per Wire
Each additional distribution check (if more than one)	\$15 per Check

Investments available in your plan may charge additional fees to your account such as fund redemption fees, sales charges, deferred sales charges or other trading restrictions. Please review the complete investment fee and performance chart contained in this notice to determine whether these fees may be assessed for an investment option, and review your account statement for a detailed disclosure of the dollar amount actually charged to your account related to these fees.

Notes:

• For certain distributions, e.g., permissible withdrawals, the standard distribution fee will be waived and only a \$15.00 check fee will apply.

## **Investment Options**

Whether you will have adequate savings at retirement will depend in large part on how much you choose to save and how you invest your savings. While the information below is important to making informed investment decisions, you should carefully review all available information about an investment option prior to making an investment decision.

This document includes important information to help you compare the investment options under your retirement plan. If you want additional information about your investment options, you can go to the specific website address shown below or you can contact Julie Danley/Kathy Acosta-Smith/Tanya Danel at 8058801900. A free paper copy of the information available on the website(s) can be obtained by contacting Julie Danley/Kathy Acosta-Smith/Tanya Danel at 8058801900.



#### Document Summary

This document has three parts. Part I consists of performance information for plan investment options. This part shows you how well the investments have performed in the past. Part II shows you the fees and expenses you will pay if you invest in an option. Part III contains information about the annuity options (if applicable) under your retirement plan.

### Part I – Performance Information

Table 1 focuses on the performance of investment options that do not have a fixed or stated rate of return. Table 1 shows how these options have performed over time and allows you to compare them with an appropriate benchmark for the same time periods. Past performance does not guarantee how the investment option will perform in the future. Your investment in these options could lose money. Information about an option's principal risks is available on the website(s) listed in Table 1. Additional information is also available at https://myaccount.ascensus.com/rplink.

	Tab	ole 1—Variat	ole Return I	nvestments				
Name /	Average Annual Total Return				Benc	hmark		
Type of Option /		As of 7/3	31/2023					
Website	1yr.	5yr.	10yr.	Since	1yr.	5yr.	10yr.	Since
				Inception				Inception
Equity Funds								
DFA Emerging Markets Portfolio	10.80%	2.94%	4.10%	6.36%	8.35%	1.71%	3.47%	N/A
Inst/ International Stock								
www.dimensional.com						MSCI EN	/I NR USD	
DFA Intl Core Equity Portfolio Instl/	14.36%	4.19%	5.69%	5.24%	13.42%	3.85%	4.72%	4.63%
International Stock								
www.dimensional.com					N	ISCI ACWI E	x USA NR U	ISD
DFA U.S. Core Equity I I/Large Cap	12.69%	10.89%	11.66%	9.60%	12.95%	11.92%	12.44%	9.81%
U.S. Stock								
www.dimensional.com						Russell 10	00 TR USD	
Vanguard 500 Index Adm/ Large	12.96%	12.16%	12.62%	7.55%	12.95%	11.92%	12.44%	7.68%
Cap U.S. Stock								
www.vanguard.com						Russell 10	00 TR USD	
Vanguard European Stock Index	18.13%	5.02%	5.41%	5.73%	19.62%	5.13%	5.27%	5.54%
Adm/ Specialty Intl Stock								
www.vanguard.com						MSCI Euro	pe NR USD	
Vanguard Growth Index Adm/	16.88%	14.67%	14.69%	8.06%	17.31%	15.23%	15.53%	7.68%
Large Cap U.S. Stock								
www.vanguard.com					Ru	issell 1000 (	Growth TR I	JSD
Vanguard Mid Cap Index Adm/ Mid	7.41%	8.79%	10.21%	9.89%	8.75%	8.77%	10.13%	10.02%
Cap U.S. Stock								



www.vanguard.com						Russell Mic	I Cap TR USE	)
Vanguard Mid-Cap Growth Index Adm/ Mid Cap U.S. Stock	9.36%	9.97%	10.74%	12.41%	13.03%	9.90%	11.19%	13.02%
www.vanguard.com		7 220/	0.440/	10.070/		-	o Growth TR	
Vanguard Mid-Cap Value Index Adm/ Mid Cap U.S. Stock	5.58%	7.22%	9.44%	12.07%	6.18%	7.18%	8.93%	11.71%
www.vanguard.com					Ru	sell Mid Ca	p Value TR	חפו
Vanguard Pacific Stock Index Adm/	11.14%	3.17%	5.13%	5.21%	12.01%	3.52%	5.14%	5.26%
Specialty Intl Stock	11.1470	5.1770	0.1070	0.2170	12.0170	0.0270	0.1470	5.2070
www.vanguard.com						MSCI Pac	ific NR USD	
Vanguard Real Estate Index Adm/	-9.77%	4.66%	6.26%	9.03%	-5.67%	4.95%	6.47%	9.09%
Specialty U.S. Stock								
www.vanguard.com					S&F	P United Sta	ates REIT TR	USD
Vanguard Small-Cap Growth Index	9.62%	6.78%	8.94%	11.66%	11.58%	4.82%	8.54%	11.29%
Adm/ Small Cap U.S. Stock								
www.vanguard.com					Ru	issell 2000	Growth TR L	JSD
Vanguard Small-Cap Index Adm/	9.05%	7.23%	9.28%	9.04%	7.91%	5.09%	8.17%	7.96%
Small Cap U.S. Stock								
www.vanguard.com						Russell 20	000 TR USD	
Vanguard Small-Cap Value Index	8.53%	6.84%	9.15%	12.09%	3.94%	4.69%	7.40%	10.48%
Adm/ Small Cap U.S. Stock								
www.vanguard.com					R	ussell 2000	Value TR US	SD
Vanguard Value Index Adm/ Large	8.96%	9.08%	10.30%	7.18%	8.28%	8.01%	9.02%	7.25%
Cap U.S. Stock								
www.vanguard.com					R	ussell 1000	Value TR US	SD
Bond Funds								
Federated Hermes Instl Hiyd Bd IS/	3.75%	3.12%	4.22%	7.32%	4.15%	3.25%	4.29%	7.58%
High Yield Bond								
www.federatedinvestors.com							gh Yield TR	
Vanguard GNMA Adm/	-4.16%	0.14%	1.27%	3.41%	-3.93%	0.48%	0.94%	3.14%
Government Bond					Diasa			
www.vanguard.com	E ( 40/	2.40%	1.000/	2.010/		5	overnment	
Vanguard Inflation-Protected Sec	-5.64%	2.49%	1.92%	3.21%	-5.39%	2.62%	2.02%	3.33%
Adm/ Diversified Bond					Ploomb	ora LIS Troc		ם או חבר
www.vanguard.com	1 000/	1.000/	2 2/0/	4 4 / 0/		÷	ISURY US TIPS	
Vanguard Interm-Term Invst Grade Adm/ Diversified Bond	-1.09%	1.80%	2.36%	4.46%	-1.30%	1.67%	2.58%	4.61%
www.vanguard.com					Bloo	mbera LIS (	orp Bond TI	םאון א
Vanguard Interm-Term Treasury	-4.14%	0.98%	1.15%	3.63%	-3.93%	0.48%	0.94%	3.14%
Adm/ Government Bond	-4.14/0	0.70/0	1.1070	5.0570	-3.73/0	0.40/0	0.74/0	J. 14 /0
www.vanguard.com					Bloon	nhera LIS Ga	overnment 1	
www.vanguaru.com					DIOUII	1001 y 00 00		



Vanguard Long-Term Investment Grade Adm/ Diversified Bond	-5.37%	1%	3.40%	5.55%	-7.11%	0.39%	2.76%	5.23%
www.vanguard.com					Bloomb	erg US Govt	Credit Lon	g TR USD
Vanguard Long-Term Treasury Adm/ Government Bond	-11.41%	-0.98%	1.75%	4.53%	-11.18%	-1.02%	1.77%	4.58%
www.vanguard.com					Bloombe	erg US Gove	rnment Lon	g TR USD
Vanguard Short-Term Invest Grade Adm/ Diversified Bond	0.80%	1.63%	1.70%	3.07%	0.42%	1.21%	1.01%	2.44%
www.vanguard.com					Bloombe	erg US Govt	/Credit 1-3 \	r TR USD
Vanguard Total Bond Market Index Adm/ Diversified Bond	-3.20%	0.75%	1.46%	3.21%	-3.37%	0.75%	1.50%	3.31%
www.vanguard.com					Bloc	mberg US A	Agg Bond TR	USD
Other								
American Funds U.S. Govt Money Mkt R6/ Capital Preservation	3.89%	1.40%	0.83%	0.58%	3.91%	1.75%	1.22%	0.98%
www.americanfunds.com					ICE Bot	fa USD 3M	Dep OR CM	TR USD
PlanMember Hybrid I/ Balanced	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
PlanMember Hybrid II/ Balanced	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
PlanMember Hybrid III/ Balanced	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
PlanMember Hybrid IV/ Balanced	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
PlanMember Hybrid V/ Balanced	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
PlanMember Index I/ Balanced	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
PlanMember Index II/ Balanced	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
PlanMember Index III/ Balanced	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
PlanMember Index IV/ Balanced	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
PlanMember Index V/ Balanced	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Table 2 focuses on the performance of investment options that have a fixed or stated rate of return. Table 2 shows the annual rate of return of each option, the term or length of time that you will earn this rate of return and other information relevant to performance.

Table 2—Fixed Return Investments



Name/Type of Option	Return	Term	Other

Note: To help achieve long-term retirement security, you should give careful consideration to the benefits of a well-balanced and diversified investment portfolio. Spreading your assets among different types of investments can help you achieve a favorable rate of return, while minimizing your overall risk of losing money. This is because market or other economic conditions that cause one category of assets, or one particular security, to perform very well often cause another asset category, or another particular security to perform poorly. If you invest more than 20% of your retirement savings in any one company or industry, your savings may not be properly diversified. Although diversification is not a guarantee against loss, it is an effective strategy to help you manage investment risk.

### Part II – Fee and Expense Information

Table 3 shows fee and expense information for the investment options listed in Table 1 and Table 2. Table 3 shows the total annual operating expenses of the options in Table 1. Total annual operating expenses are expenses that reduce the rate of return of the investment option. Table 3 also shows shareholder-type fees. These fees are in addition to total annual operating expenses. Please see the "Information About This Document" section at the end of this document for further details.

	Table 3—Fees and Expense	€S			
		Tota	l Annual	Maximum	Deferred
Name	Type of Option	Operatir	ng Expenses	Sales	Sales
		As a %	Per \$1000	Charge	Charge*
Redemption fees or trading restrictions (if ap	oplicable)				
Equity Funds					
DFA Emerging Markets Portfolio Inst	International Stock	0.46%	\$4.60	N/A	N/A
Trading Restrictions: Holding period of 90 da	y(s) enforced on transfer IN trai	nsactions af	ter 2 Round Tr	ip of \$25,000	00 or
more within a period of 30 day(s).					
DFA Intl Core Equity Portfolio Instl	International Stock	0.24%	\$2.40	N/A	N/A
Trading Restrictions: Holding period of 90 da	y(s) enforced on transfer IN trai	nsactions af	ter 2 Round Tr	ip of \$25,000	00 or
more within a period of 30 day(s).					
DFA U.S. Core Equity I	Large Cap U.S. Stock	0.14%	\$1.40	N/A	N/A
Trading Restrictions: Holding period of 90 da	y(s) enforced on transfer IN trai	nsactions af	ter 2 Round Tr	ip of \$25,000	00 or
more within a period of 30 day(s).					
Vanguard 500 Index Adm	Large Cap U.S. Stock	0.04%	\$0.40	N/A	N/A
Trading Restrictions: Holding period of 30 da	y(s) enforced on transfer IN trai	nsactions af	ter 1 Transfer	Out of \$0.01 d	or more
within a period of 1 day(s).					



Vanguard European Stock Index Adm	Specialty Intl Stock	0.13%	\$1.30	N/A	N/A
Trading Restrictions: Holding period of 30 day	(s) enforced on transfer IN trar	nsactions afte	er 1 Transfer (	Out of \$0.01	or more
within a period of 1 day(s).		0.05%	¢0.50	N1 / A	N1 / A
Vanguard Growth Index Adm	Large Cap U.S. Stock		\$0.50	N/A	N/A
Trading Restrictions: Holding period of 30 day within a period of 1 day(s).	(s) enforced on transfer IN trar	nsactions afte	er 1 Transfer (	Out of \$0.01	or more
Vanguard Mid Cap Index Adm	Mid Cap U.S. Stock	0.05%	\$0.50	N/A	N/A
Trading Restrictions: Holding period of 30 day within a period of 1 day(s).	(s) enforced on transfer IN trar	nsactions afte	er 1 Transfer (	Out of \$0.01	or more
Vanguard Mid-Cap Growth Index Adm	Mid Cap U.S. Stock	0.07%	\$0.70	N/A	N/A
Trading Restrictions: Holding period of 30 day within a period of 1 day(s).	(s) enforced on transfer IN trar	nsactions afte	er 1 Transfer (	Out of \$0.01	or more
Vanguard Mid-Cap Value Index Adm	Mid Cap U.S. Stock	0.07%	\$0.70	N/A	N/A
Trading Restrictions: Holding period of 30 day within a period of 1 day(s).	(s) enforced on transfer IN trar	nsactions afte	er 1 Transfer (	Out of \$0.01	or more
/anguard Pacific Stock Index Adm	Specialty Intl Stock	0.10%	\$1	N/A	N/A
Trading Restrictions: Holding period of 30 day within a period of 1 day(s).	(s) enforced on transfer IN trar	nsactions afte	er 1 Transfer (	Out of \$0.01	or more
Vanguard Real Estate Index Adm	Specialty U.S. Stock	0.12%	\$1.20	N/A	N/A
Trading Restrictions: Holding period of 30 day within a period of 1 day(s).	(s) enforced on transfer IN trar	nsactions afte	er 1 Transfer (	Out of \$0.01	or more
Vanguard Small-Cap Growth Index Adm	Small Cap U.S. Stock	0.07%	\$0.70	N/A	N/A
Trading Restrictions: Holding period of 30 day within a period of 1 day(s).	(s) enforced on transfer IN trar	nsactions afte	er 1 Transfer (	Out of \$0.01	or more
/anguard Small-Cap Index Adm	Small Cap U.S. Stock	0.05%	\$0.50	N/A	N/A
Trading Restrictions: Holding period of 30 day within a period of 1 day(s).	(s) enforced on transfer IN trar	nsactions afte	er 1 Transfer (	Out of \$0.01	or more
/anguard Small-Cap Value Index Adm	Small Cap U.S. Stock	0.07%	\$0.70	N/A	N/A
Trading Restrictions: Holding period of 30 day within a period of 1 day(s).	(s) enforced on transfer IN trar	nsactions afte	er 1 Transfer (	Out of \$0.01	or more
		0.050/	\$0.50	N/A	N/A
	Large Cap U.S. Stock	0.05%	ψ0.50		IN/A
Vanguard Value Index Adm Trading Restrictions: Holding period of 30 day within a period of 1 day(s).	<u> </u>				
Vanguard Value Index Adm Trading Restrictions: Holding period of 30 day within a period of 1 day(s). Bond Funds	(s) enforced on transfer IN tran	nsactions afte	er 1 Transfer (	Out of \$0.01	or more
Vanguard Value Index Adm <i>Trading Restrictions: Holding period of 30 day</i> <i>within a period of 1 day(s).</i> Bond Funds Federated Hermes Instl Hiyd Bd IS Vanguard GNMA Adm	<u> </u>				



Vanguard Inflation-Protected Sec Adm	<b>Diversified Bond</b>	0.10%	\$1	N/A	N/A
Trading Restrictions: Holding period of 30 day(s)	enforced on transfer IN trai	nsactions afte	er 1 Transfer (	Out of \$0.01	or more
within a period of 1 day(s).					
Vanguard Interm-Term Invst Grade Adm	Diversified Bond	0.10%	\$1	N/A	N/A
Trading Restrictions: Holding period of 30 day(s)	enforced on transfer IN trai	nsactions afte	er 1 Transfer (	Out of \$0.01	or more
within a period of 1 day(s).					
Vanguard Interm-Term Treasury Adm	Government Bond	0.10%	\$1	N/A	N/A
Trading Restrictions: Holding period of 30 day(s) within a period of 1 day(s).	enforced on transfer IN trai	nsactions afte	er 1 Transfer (	Out of \$0.01	or more
Vanguard Long-Term Investment Grade Adm	<b>Diversified Bond</b>	0.12%	\$1.20	N/A	N/A
Trading Restrictions: Holding period of 30 day(s) within a period of 1 day(s).	enforced on transfer IN tra	nsactions afte	er 1 Transfer (	Out of \$0.01	or more
Vanguard Long-Term Treasury Adm	Government Bond	0.10%	\$1	N/A	N/A
Trading Restrictions: Holding period of 30 day(s) within a period of 1 day(s).	enforced on transfer IN trai	nsactions afte	er 1 Transfer (	Out of \$0.01	or more
within a period of $T$ day(3).					
	Diversified Bond	0.10%	\$1	N/A	N/A
Vanguard Short-Term Invest Grade Adm	Diversified Bond Diversified Bond	0.10% 0.05%	\$1 \$0.50	N/A N/A	N/A N/A
Vanguard Short-Term Invest Grade Adm	Diversified Bond	0.05%	\$0.50	N/A	N/A
Vanguard Short-Term Invest Grade Adm Vanguard Total Bond Market Index Adm Trading Restrictions: Holding period of 30 day(s)	Diversified Bond	0.05%	\$0.50	N/A	N/A
Vanguard Short-Term Invest Grade Adm Vanguard Total Bond Market Index Adm Trading Restrictions: Holding period of 30 day(s) within a period of 1 day(s).	Diversified Bond	0.05%	\$0.50	N/A	N/A
Vanguard Short-Term Invest Grade Adm Vanguard Total Bond Market Index Adm <i>Trading Restrictions: Holding period of 30 day(s)</i> <i>within a period of 1 day(s).</i> Other	Diversified Bond	0.05%	\$0.50	N/A	N/A
Vanguard Short-Term Invest Grade Adm Vanguard Total Bond Market Index Adm <i>Trading Restrictions: Holding period of 30 day(s)</i> <i>within a period of 1 day(s).</i> Other American Funds U.S. Govt Money Mkt R6	Diversified Bond enforced on transfer IN trai	0.05% nsactions afte	\$0.50 er 1 Transfer (	N/A Out of \$0.01	N/A or more
Vanguard Short-Term Invest Grade Adm Vanguard Total Bond Market Index Adm <i>Trading Restrictions: Holding period of 30 day(s)</i> <i>within a period of 1 day(s).</i> Other American Funds U.S. Govt Money Mkt R6 PlanMember Hybrid I	Diversified Bond enforced on transfer IN trai Capital Preservation	0.05% nsactions afte 0.31%	\$0.50 or 1 Transfer ( \$3.10	N/A Out of \$0.01 N/A	N/A or more N/A
Vanguard Short-Term Invest Grade Adm Vanguard Total Bond Market Index Adm <i>Trading Restrictions: Holding period of 30 day(s)</i> <i>within a period of 1 day(s)</i> . Other American Funds U.S. Govt Money Mkt R6 PlanMember Hybrid I PlanMember Hybrid II	Diversified Bond enforced on transfer IN trai Capital Preservation Balanced	0.05% nsactions afte 0.31% N/A	\$0.50 r 1 Transfer ( \$3.10 N/A	N/A Out of \$0.01 N/A N/A	N/A or more N/A N/A
Vanguard Short-Term Invest Grade Adm Vanguard Total Bond Market Index Adm <i>Trading Restrictions: Holding period of 30 day(s)</i> within a period of 1 day(s). Other American Funds U.S. Govt Money Mkt R6 PlanMember Hybrid I PlanMember Hybrid II PlanMember Hybrid III	Diversified Bond enforced on transfer IN tran Capital Preservation Balanced Balanced	0.05% nsactions afte 0.31% N/A N/A	\$0.50 rr 1 Transfer ( \$3.10 N/A N/A	N/A Out of \$0.01 N/A N/A N/A	N/A or more N/A N/A N/A
Vanguard Short-Term Invest Grade Adm Vanguard Total Bond Market Index Adm <i>Trading Restrictions: Holding period of 30 day(s)</i> <i>within a period of 1 day(s)</i> . Other American Funds U.S. Govt Money Mkt R6 PlanMember Hybrid I PlanMember Hybrid II PlanMember Hybrid III PlanMember Hybrid IV	Diversified Bond enforced on transfer IN tran Capital Preservation Balanced Balanced Balanced	0.05% nsactions afte 0.31% N/A N/A N/A	\$0.50 r 1 Transfer ( \$3.10 N/A N/A N/A	N/A Out of \$0.01 N/A N/A N/A N/A	N/A or more N/A N/A N/A N/A
Vanguard Short-Term Invest Grade Adm Vanguard Total Bond Market Index Adm <i>Trading Restrictions: Holding period of 30 day(s)</i> within a period of 1 day(s). Other American Funds U.S. Govt Money Mkt R6 PlanMember Hybrid I PlanMember Hybrid II PlanMember Hybrid III PlanMember Hybrid IV PlanMember Hybrid V	Diversified Bond enforced on transfer IN tran Capital Preservation Balanced Balanced Balanced Balanced	0.05% nsactions afte 0.31% N/A N/A N/A N/A	\$0.50 rr 1 Transfer ( \$3.10 N/A N/A N/A N/A	N/A Out of \$0.01 N/A N/A N/A N/A N/A N/A	N/A or more N/A N/A N/A N/A N/A
Vanguard Short-Term Invest Grade Adm Vanguard Total Bond Market Index Adm <i>Trading Restrictions: Holding period of 30 day(s)</i> within a period of 1 day(s). Other American Funds U.S. Govt Money Mkt R6 PlanMember Hybrid I PlanMember Hybrid II PlanMember Hybrid III PlanMember Hybrid IV PlanMember Hybrid V PlanMember Index I	Diversified Bond enforced on transfer IN tran Capital Preservation Balanced Balanced Balanced Balanced Balanced Balanced	0.05% nsactions afte 0.31% N/A N/A N/A N/A N/A N/A	\$0.50 or 1 Transfer ( \$3.10 N/A N/A N/A N/A N/A	N/A Out of \$0.01 N/A N/A N/A N/A N/A N/A	N/A or more N/A N/A N/A N/A N/A
Vanguard Short-Term Invest Grade Adm Vanguard Total Bond Market Index Adm <i>Trading Restrictions: Holding period of 30 day(s)</i> <i>within a period of 1 day(s).</i> Other American Funds U.S. Govt Money Mkt R6 PlanMember Hybrid I PlanMember Hybrid II PlanMember Hybrid III PlanMember Hybrid IV PlanMember Hybrid V PlanMember Index I PlanMember Index II	Diversified Bond enforced on transfer IN tran Capital Preservation Balanced Balanced Balanced Balanced Balanced Balanced	0.05% nsactions afte 0.31% N/A N/A N/A N/A N/A N/A N/A	\$0.50 r 1 Transfer ( \$3.10 N/A N/A N/A N/A N/A N/A N/A	N/A Out of \$0.01 of N/A N/A N/A N/A N/A N/A N/A N/A	N/A or more N/A N/A N/A N/A N/A N/A N/A
Vanguard Short-Term Invest Grade Adm Vanguard Total Bond Market Index Adm <i>Trading Restrictions: Holding period of 30 day(s)</i> within a period of 1 day(s). Other American Funds U.S. Govt Money Mkt R6 PlanMember Hybrid I PlanMember Hybrid II PlanMember Hybrid III PlanMember Hybrid IV PlanMember Hybrid V PlanMember Index I PlanMember Index II PlanMember Index III	Diversified Bond enforced on transfer IN tran Capital Preservation Balanced Balanced Balanced Balanced Balanced Balanced Balanced Balanced	0.05% nsactions afte 0.31% N/A N/A N/A N/A N/A N/A N/A N/A	\$0.50 rr 1 Transfer ( \$3.10 N/A N/A N/A N/A N/A N/A N/A N/A	N/A Out of \$0.01 N/A N/A N/A N/A N/A N/A N/A N/A N/A	N/A or more N/A N/A N/A N/A N/A N/A N/A N/A
Vanguard Short-Term Invest Grade Adm Vanguard Total Bond Market Index Adm	Diversified Bond enforced on transfer IN tran Capital Preservation Balanced Balanced Balanced Balanced Balanced Balanced Balanced Balanced Balanced	0.05% nsactions afte 0.31% N/A N/A N/A N/A N/A N/A N/A N/A N/A	\$0.50 r 1 Transfer ( \$3.10 N/A N/A N/A N/A N/A N/A N/A N/A N/A	N/A Out of \$0.01 of N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A	N/A or more N/A N/A N/A N/A N/A N/A

Notes:

• Contingent Deferred Sales Charges (CDSC) on A and C share classes of certain mutual funds may not apply to transactions related to participant activity. The transactions include transfers between funds, loans distributions and other benefit withdrawals. A CDSC may apply for actions related to employer transactions that



result in closing the account. For employer transactions, a redemption fee may apply (typically 1% or less of the amount for shares held for less than 12 months). Details related to the CDSC can be found in each fund's prospectus and statement of additional information.

The cumulative effect of fees and expenses can substantially reduce the growth of your retirement savings. Visit the Department of Labor's website for an example showing the long-term effect of fees and expenses at <a href="https://www.dol.gov/sites/dolgov/files/EBSA/about-ebsa/our-activities/resource-center/publications/a-look-at-401k-plan-fees.pdf">https://www.dol.gov/sites/dolgov/files/EBSA/about-ebsa/our-activities/resource-center/publications/a-look-at-401k-plan-fees.pdf</a>. Fees and expenses are only one of many factors to consider when you decide to invest in an option. You may also want to think about whether an investment in a particular option, along with your other investments, will help you achieve your financial goals.

### Part III – Annuity Information

Table 4 focuses on the annuity options under the plan. Annuities are insurance contracts that allow you to receive a guaranteed stream of payments at regular intervals, usually beginning when you retire and lasting for your entire life. Annuities are issued by insurance companies. Guarantees of an insurance company are subject to its long-term financial strength and claims-paying ability.

Table 4—Annuity Options						
Name	Objectives / Goals	Pricing Factors	Restrictions / Fees			

Please visit https://myaccount.ascensus.com/rplink for a glossary of investment terms relevant to the investment options under this plan. This glossary is intended to help you better understand your options.

More current information about your plan's investment options, including fees and expenses and performance updates, may be available at the listed website addresses.

## Compliance with Section 404(c) of the Employee Retirement Income Security Act

Your employer intends to satisfy the requirements of Section 404(c) of the Employee Retirement Income Security Act (ERISA) and corresponding Department of Labor regulations. This means that your employer is providing you with the opportunity to decide how to invest the assets in your account, enabling you to choose investments that fit your personal needs. Your employer and certain individuals in charge of the plan (known as fiduciaries) will not be responsible for the investment performance of your account that results from your investment instructions.



For additional information, please contact Julie Danley/Kathy Acosta-Smith/Tanya Danel at 8058801900 or 3820 State Street, Suite B, Santa Barbara, CA 93105 who monitors compliance with these procedures.

#### Information About This Document

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ETF trading costs – For plans offering exchange traded funds ("ETFs"), trading commissions (estimated at \$0.025 per share) and securities transaction fees on the sales of ETF shares are factored into the average share price, if applicable. For more information on the securities transaction fees, please visit <u>http://www.sec.gov/divisions/marketreg/sec31info.htm</u>.

Company stock trading costs – For plans offering company stock as an investment, the following transaction costs are factored into the average share price: trading commissions (estimated at \$0.06 per share with a minimum transaction charge of \$15). For more information on the securities transaction fees, please visit <u>http://www.sec.gov/divisions/marketreg/sec31info.htm</u>.

Investment Management Services – For plans offering Investment Management Services that are provided by Morningstar, LLC. The fee shown in the Individual Expenses section is an annual fee that is charged quarterly based on asset balance in your account for the prior quarter.

Annual operating expenses – The expense information in Table 3 of this document reflects the gross annual operating expenses of the investment options listed in Table 1. Some investments may waive a portion of this fee for a certain period of time to cap expenses at a certain level (net operating expenses). Please see the prospectus or similar document for details on each investment's gross and net annual operating expenses.

N/A = information is either not applicable or not available.